

# Specialty Underwriting LIVE Event Service Providers Program Event Planners/Producers/Coordinators



### **SUBMISSION REQUIREMENTS**

- · ACORD forms for all lines required:
  - General Info (125)
  - · General Liability (126)
  - · Property (140)
  - Floater (140)
  - · Auto (127)
  - EDP (148)
  - · Excess or Umbrella (131)
  - · Workers' Compensation (130)
- · Loss Runs At least three years all currently valued
- · Services Agreement they provide to their owners
- · Copies of contracts they typically use when hiring vendors
- Supplemental Applications Take1 application is preferred but we will accept applications from other carriers or MGAs
- · Website(s) of Insured
- · Social media addresses of insured
- Named Insured Evaluation Sheet when needing more than one Named Insured
- · Resumes/Bios, especially for any newly formed entities

## **HOW TO EXPEDITE YOUR QUOTE**

Providing the following additional items will help reduce quote time:

- Narrative of what insured does, with special emphasis on discerning features that place the account in the best possible light to underwriters reading about the insured for the first time
- · Expiring Premiums
- · Need-by date

### WHERE TO SEND SUBMISSIONS

Submit materials to Cheryl Wladyka at <a href="mailto:cheryl.wladyka@take1insurance.com">cheryl.wladyka@take1insurance.com</a> or Ethan MacIntosh at <a href="mailto:ethan.macintosh@take1insurance.com">ethan.macintosh@take1insurance.com</a>.

Take1's focus on, and understanding of, the unique needs of event planners, producers and coordinators assures competitive pricing and comprehensive coverages.

Take1 or take your chances.

# Contact us to find out more.

## Cheryl Wladyka

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#### Ethan MacIntosh

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